**Strategic Partnership TU Graz – TU Darmstadt**

**Application Form 2020**

Deadline for applications:

* 31 March 2020 for travel planned between June 2020 and May 2021
* 31 October 2020 for travel planned between January and December 2021

A joint application can only be submitted to one of the two universities!

**Applicant** (name, institute, head of institute, faculty, telephone number, e-mail address, homepage (if applicable)):

**Cooperation partner at the partner university** (name, institute, head of institute, e-mail address, homepage (if applicable)):

**Title of the proposal / project name**

**Travel requested**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Name and function(Prof., WiMi, PostDoc, ATM, etc) | University/Institute/Faculty/Department | Destination  | Dates of prospective travel |
| 1 |  |  |  |  |
| 2 |  |  |  |  |
| 3 |  |  |  |  |
| 4 |  |  |  |  |
| 5 |  |  |  |  |

**Outline of the proposed project / activity**

Please answer the following questions below in about 1,500 words:

* What is your project about? (i.e.: general information no technical details)
* What is the overall aim of the project?
* What is new/innovative about your project?
* In which way does your project enhance the strategic partnership?
* What follow-up activities/projects are planned?

**Budgeting / List of estimated costs**

|  |  |  |
| --- | --- | --- |
| Total of all expected expenses  | TU Graz | TU Darmstadt |
| Travel (max. €400 per person) |  |  |
| Accommodation (max. €100/night/person) |  |  |
| Event costs (catering, facility costs, …) |  |  |
| Material/equipment costs |  |  |
| Total:  |  |  |

*Have you received any other funding for your project? If so, what have you received the funding for*

Please submit your application before initiating the activity. Travel must take place within 12 months of the application submission.

Please send your application electronically to:

* TU Darmstadt: Sabine Roos, Coordinator for the Strategic Partnership with TU Graz, sp-tugraz@pvwtu-darmstadt.de
* TU Graz: Barbara Boettger, International Office – Welcome Center, barbara.boettger@tugraz.at

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Date, Signature